**PROGRAMA DE PÓS GRADUAÇÃO EM ARTES CÊNICAS**

**UNIRIO**

**SOLICITAÇÃO DE APOIO FINANCEIRO PROEX PARA EVENTOS**

[Todos os campos devem ser preenchidos]

**Docentes com bolsa de Produtividade em Pesquisa do CNPq, Bolsa Cientista do Nosso Estado da FAPERJ e Bolsa Jovem Cientista do Nosso Estado da FAPERJ e discentes que ainda não se qualificaram não são elegíveis para apoio financeiro.**

**As solicitações devem ser encaminhadas à Comissão de Gestão com 45 dias de antecedência ao evento. A comissão de Gestão tem 30 dias para examinar as solicitações. Na apreciação dos pedidos de apoio será levado em consideração se o/a solicitante já foi agraciado/a anteriormente com auxílio financeiro.**

1. Nome:

Docente ( ) Discente Mestrado ( ) Discente de Doutorado ( )

No caso de discente, há quantos períodos está no programa: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Data da qualificação: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Orientador/a: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Atenção: A ata de qualificação deve ser enviada por email junto à solicitação de apoio financeiro.**

2. Tipo de solicitação:

Organização ( )

Participação ( )

3. Eventos

Evento nacional ( )

Evento no exterior ( )

4. Evento:

É apresentação/comunicação oral de trabalho? Sim ( ) Não ( )

Título do trabalho:

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Resumo (10 linhas, aproximadamente):

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O trabalho será publicado nos anais do evento?

Sim ( )

Não ( )

Não se aplica ( )

De que forma?

Resumo ( ) Completo ( )

Em que outras atividades participará durante o evento?

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Nome do evento:

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Descrição do evento (10 linhas, aproximadamente):

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Organizadores do evento:

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Convidados (nacionais e estrangeiros):

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Resumo dos currículos dos convidados:

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Perfil do público:

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Duração:

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Local e horário:

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No caso de evento internacional, quantas edições deste evento já foram realizadas?

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Site do evento:

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5. Instituições ou organismos parceiros:

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6. Justificativa do interesse para o PPGAC:

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7. Recursos solicitados ao PPGAC (diárias, passagem, outros):

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8. Materiais solicitados:

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9. Total dos recursos solicitados a agências de fomento ou outras fontes:

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10. Cronograma das atividades:

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11. Outras informações relevantes:

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12. Já recebeu apoio financeiro do PPGAC este ano: Sim ( ) Não ( )

13. Seu currículo Lattes está atualizado? \_\_\_\_\_\_\_\_\_

 Data da última atualização: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Após o evento, a/o solicitante deverá:**

* Preencher o formulário da CAPES ([Modelo A](https://www.eca.usp.br/sites/default/files/inline-files/Capes_ReciboA_discentes.doc)) nos seguintes campos: RECIBO, IDENTIFICAÇÃO DO PRESTADOR DE SERVIÇO, DATA e ASSINATURA DO PRESTADOR DE SERVIÇO;
* Apresentar cópia do certificado de participação;
* Entregar toda a documentação pessoalmente em até 10 (dez) dias após o evento
* Entregar relatório sobre sua participação no evento.
* Atualizar o currículo Lattes, incluindo o evento em que participou e especificando o apoio financeiro da CAPES por meio da verba PROEX do PPGAC.

**As/os organizadores de eventos, deverão após sua realização:**

* Preencher o formulário da CAPES ([Modelo A](https://www.eca.usp.br/sites/default/files/inline-files/Capes_ReciboA_discentes.doc)) nos seguintes campos: RECIBO, IDENTIFICAÇÃO DO PRESTADOR DE SERVIÇO, DATA e ASSINATURA DO PRESTADOR DE SERVIÇO de todos os convidados que receberam auxílio financeiro e dos prestadores de serviço.
* Entregar toda a documentação pessoalmente em até 10 (dez) dias após o evento.
* Atualizar o currículo Lattes, incluindo o evento em que participou e especificando o apoio financeiro da CAPES por meio da verba PROEX do PPGAC.
* Apresentar em até 30 dias após o término do evento, um relatório de atividades, incluindo registros e material de divulgação. Todos os materiais de divulgação de eventos, impressos em geral, publicações e a publicidade relativa a eles, deverão trazer logomarca da CAPES e PPGAC em lugar visível, de fácil identificação e em escala e tamanho proporcionais à área de leitura.

O pagamento de diárias somente será feito após a apresentação do comprovante de participação no evento, acompanhado de cópia do currículo Lattes atualizado em que conste a participação no evento e o apoio financeiro PROEX. Todos os apoios recebidos devem ser devidamente indicados nos Lattes dos participantes e organizadores/as de eventos.